



Entrepreneurs Capricorn Toastmasters Club

Club 5236130, Area 4, District 69, chartered July 2016

Meeting Number 56 – Wednesday, 3 October 2018

Time	Role Description		
From 6:20	Welcome our guests		All members
6:31	President's Welcome	(3.00)	
6:34	Apologies, Confirm meeting roles	(4.00)	
6:36	Introductions – my interest in entrepreneurship/Quote	(6 mins)	
6.40	The Toastmasters Promise		
Table Topics Contest			
6.42	Contest overview	(3:00)	
6.45	Contestants	2-3 mins each	
Break			
Evaluation Contest			
7.10	Target Speaker	(5, 6, 7)	
7.20	Evaluation preparation	(5:00)	
7.28	Contestants	3-4 mins each	
7.45	Contest judging		
7.52	Announcement of winners		
7.55	Missionmaster	(1:00)	
7:56	President and Guest Comments	(4.00)	
8:00	Meeting close		

As a member of Toastmasters International and my club, I promise

To act within Toastmasters' core values of integrity, respect, service and excellence during the conduct of all Toastmasters activities.

Coming events

Next meeting: 17 October. **Club speech contests:** International and humorous

Area Contest: Saturday 3 November at Gladstone

Division Contest: Saturday 2 March, Sunday 3 March, Gympie.

District 69 Conference: Fri 3 May to Monday 6 May, Southbank.

Other local Toastmasters clubs

Rockhampton Boomerang, 6 pm, 2nd Tuesday each month. Heritage Hotel, 228 Quay Street. Contact Robert **0488 031 124**.

<http://rockhamptonboomerang.toastmastersclubs.org/>

Keppel Bay, 6.30 pm, 1st, 3rd and 5th Tuesdays. Keppel Bay Sailing Club, Beachfront, Anzac Parade, Yeppoon. Contact Melanie, **0417 730 904**.

<http://www.yeppoon.toastmastersclubs.org/>

Check for Mackay, Gladstone, Brisbane and other locations through "Find a Club" on www.toastmasters.org

Our club executive

President

Neil Hoy, CC, CL

VP Education

Alex Smith

VP Membership

Sigrun Bishop

Secretary

Leah Tibbs

VP Public Relations

John Sleigh, DTM

Treasurer

Neil Hoy (acting)

Sergeant-At-Arms

Josh Fox

Fees

Club fees are currently due.

Please transfer the amount of \$80 to the club's new bank account.

Account Name Entrepreneurs TM, **BSB** 034210 **account number** 425272

Future assignments

You can volunteer for assignments at our website:

www.entrepreneursrockhampton.toastmastersclubs.org/agenda

For your first visit, or if you forget your password, your login id is the email address that you receive club messages on. Click on "forgot password" and a log in link will be sent to your email.

	17 October	31 October	7 November	21 November
Table Topics	Humorous Contest			
Speaker 1			Geoff Higgins	
Speaker 2				
Speaker 3	International Contest		John Sleigh	
Reading				
Table Tonic				

If you are working in Pathways, there are links on the club web site to help you find your way around. You will also have to log in again to work in the Toastmasters International site. This is different to the club page. Your TI site log in will be the same as your club email address. Your password may be different, unless you changed it to be the same. You can reset your password through your email address. You can only work in Pathways on the Toastmasters International site if you are a current financial member of the club. There is plenty of other material that non-members can have access to.

Call Alex on 0437 385 545 to discuss your preferred assignments.

The Mission of a Toastmasters Club

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

Contest arrangements

All contestants draw for speaking order. Contestants are only introduced by name for the table topics and evaluation contests.

Table topics contest

All except contestant number 1 leave the speaking area.

The topic is announced.

A contestant will be disqualified if the speech is less than one minute or more than two minutes 30 seconds.

Timing: Green light at 1 minute, orange light at 1 minute 30 seconds and red light at 2 minutes. The red light stays on until the completion of the speech.

The next contestant is brought into the room. Earlier speakers may stay in the room.

After each speech, allow one minute of silence for judges to complete their forms.

At the end of the minute, the topic is announced.

Judging Criteria

Content (55%)

Speech Development is the way the speaker puts ideas together so the audience can understand them.

Effectiveness is your subjective judgement of how the response came across.

Delivery (30%)

Physical presentation of the response carries part of the responsibility for effective communication.

Voice is the sound that carries the message. A good voice can be clearly heard and the words easily understood.

Language (15%)

Appropriateness of language refers to the choice of words that relate to the speech purpose and to the audience.

Correctness of language ensures that attention will be directed toward what the speaker says, not how it is said.

Evaluation Contest

A target speaker gives a speech, consistent with normal Toastmasters club speaking standards. The manual assignment is not announced, and there is no explanatory introduction, just the speaker's name and the title.

Contestants may only use notes that are written on branded sheets provided for the contest.

At the completion of the speech the contestants go to a work area, away from the speaking area, to prepare their notes.

After 5 minutes, they hand their notes to the sergeant at arms. The first contestant returns to the contest room.

Evaluation speeches shall be from two to three minutes. A contestant will be disqualified if the speech is less than one minute 30 seconds or more than three minutes 30 seconds.

Timing: Green light at 2 minutes, orange light at 2 minutes 30 seconds and red light at 3 minutes. The red light stays on until the completion of the evaluation.

At the completion of the evaluation, the next speaker returns to the room and is given their notes. They are introduced after the one minute judging time is complete.

Judging criteria

Analytical Quality refers to the effectiveness of the evaluation

Recommendations are an important part of an evaluation. An evaluator not only points out the strengths and weaknesses of a speech, he/she also offers specific recommendations for improvement.

Technique refers to the manner in which the evaluator presents his/her comments and recommendations.

Summation is how the evaluator concludes the evaluation.

For all contests

Timing will begin with the contestant's first definite verbal or nonverbal communication with the audience. This usually will be the first word uttered by the contestant, but would include any other communication such as sound effects or a staged act by another person.

The speaker should begin speaking within a short time after arriving at the speaking area, and is not permitted to delay the contest unnecessarily.

Our club website: www.entrepreneursrockhampton.toastmastersclubs.org

Facebook: www.facebook.com/entrepreneurscapricorntm/

Twitter: @entrrock1. **Slack** www.Toastmastersrock.slack.com



WHERE LEADERS ARE MADE

www.toastmasters.org