

# SOUTHERN DIVISION CLUB OFFICER TRAINING DAYS FEBRUARY 2012



Members, don't just sit there thinking about it, hop into a Southern Division Club Officer Training Session in February and become enlightened on the various executive roles within your club plus be part of the many interactive sessions with experienced and dynamic presenters including the 2009 World Champion of Public Speaking **MARK HUNTER**

For your convenience you have the choice of training venue and date

TRAINING FOR NORTHERN CLUBS	TRAINING FOR SOUTHERN CLUBS
<b>Date:</b> 18 February 2012	<b>Date:</b> 25 February 2012
<b>Location:</b> Coombabah State High School Pine Ridge Road Coombabah Qld	<b>Location:</b> Lennox Head Community Centre Corner Park Lane and Mackney Lanes, Lennox Head
<b>Time:</b> 8.30am <b>QLD time</b> Registration 9.00am Welcome & Opening	<b>Time:</b> 8.45am <b>NSW time</b> Registration 9.15am Welcome & Opening
<b>Cost:</b> \$15.00	<b>Cost:</b> \$15.00

## COOMBABAH QLD



## LENNOX HEAD NSW



**SOUTHERN DIVISION CLUB OFFICER TRAINING QLD  
COOMBABAH STATE HIGH SCHOOL, PINE RIDGE ROAD COOMBABAH QLD  
SATURDAY 18 FEBRUARY 2012**

**QLD Times  
8.30**

**Registration and Cuppa**

Area 6 Gov - Alison Andrew	Area 17 Gov - Jeff Clout
Area 23 Gov - David Lockie	Area 24 Gov - Ron Gallen
Area 30 Gov - Esther Button	Area 34 Gov - Beverley Bradbery
Area 35 Gov - Shirley Williams	Sthn Div Treasurer - Di Doig

**9.00**      **Opening & Welcome** by Southern Division Governor **Janet Coleman**  
Training program explained by TLI Coordinator **Janet Douglas**

**9.10**      **Risk Management** **David Lockie**

**9.25**      **Club Officer Roles** (will break into separate groups for this session only)  
Brief overview of the role +discussion on what worked and what hasn't to date and why  
**Interactive Sessions**

<b>President</b>	<b>VPE</b>	<b>VPM</b>	<b>VPPR</b>	<b>Secretary</b>	<b>Treasurer</b>	<b>SAA</b>
<b>Phoebe Greening</b>	<b>Janet Coleman</b>	<b>Beverley Bradbery</b>	<b>Tarja Kelly</b>	<b>TBA</b>	<b>Janet Douglas</b>	<b>Ian McLaren</b>

(Treasurer session may run slightly longer as it is 'computerising the treasurer')

**10.00**      **What's Ahead for the Remainder of The Club Executive's Term?** **Bruce George**

- What do the Club Executive need to do during the next 4 months?
- The Distinguished Club Program and how we are going to implement it successfully
- Finding your Successor. ( All Interactive Sessions)
- Rebranding - What's New, What's available and Where to get it from

**11.00**      **Morning Tea**

**11.20**      **Creating The Best Club Climate** (Interactive session) **Mark Hunter**

- Are We Giving the Best Customer Service?
- Achieving our Goals-Keeping the Commitment-Member Retention-What Does It Take?

**12.20**      **Empowering the Evaluator as well as the Presenter** **Donna Kildea**  
Effective Feedback the good, the bad & the ugly (Interactive Session)

**1.00**      **Lunch**

**1.30**      **Build Your Thinking Power - Constructing an Effective Speech** **Terry Lavelle**

**2.10**      **Leadership** (Interactive Session) **Carl Taylor & Kathryn Sefton**

- An Effective Leadership Team
- Facilitating Discussion/ Resolving Conflict
- Delegate to Empower

**3.10**      Presentations and thanks by TLI Janet Douglas

**3.15**      **Close 2<sup>nd</sup> round of COT Training** Southern Division Governor Janet Coleman

**If attending please register ONE WEEK prior to training day either with your Area Governor  
or**

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